

RULES OF THE ILLINOIS APPELLATE COURT, FIRST DISTRICT
Adopted May 5, 2021

Preamble. The Appellate Court of Illinois, First District, adopts these rules pursuant to Illinois Supreme Court Rule 22(h). Proceedings in this court are primarily governed by the Illinois Supreme Court Rules, and, in particular, by Illinois Supreme Court Rules 301 through 375 and 601 through 633. These rules supplement, but do not replace, the Illinois Supreme Court Rules and any applicable laws.

As used in these rules, (1) “court” shall include each division, unless the context indicates otherwise; (2) “clerk” means the Clerk of the Appellate Court, First District; (3) “Supreme Court Rule(s)” means the Illinois Supreme Court Rule(s); (4) the term “circuit court” shall include an administrative agency whose decision has been directly appealed to this court; and (5) the term “clerk of the circuit court” shall include the keeper of the records of an administrative agency whose decision has been directly appealed to this court.

Rule 1. Organization.

(a) Divisions. The court sits in divisions as determined by the Illinois Supreme Court. Each year, each division shall elect a presiding judge and a member of the Executive Committee from among its members to serve a term of one year beginning on September 1. A division may replace an officer during that term. At the same time, each division shall also recommend one of its members to the Executive Committee to serve as a member of the Mediation Committee, whom the Executive Committee shall appoint, unless good cause is shown.

(b) Executive Committee. The Executive Committee shall consist of one judge from each division, elected by the judges of the division for a term of one year. The Executive Committee shall exercise general administrative authority over the court.

(c) Officers of the Executive Committee. The Executive Committee shall elect a chair and vice-chair to serve for a term of one year beginning on September 1 of each year. The vice-chair may act in place of the chair when the chair is unavailable.

(d) Sessions. The court shall be in session continuously throughout the year. Each division shall sit as frequently as business requires.

(e) Decisions. Three judges must participate in the disposition of every case, and the concurrence of two judges is necessary for a disposition.

(f) Motions. One judge may decide any motion of course.

(g) Scheduling. Each division may sit for oral arguments on the dates and times set by the Executive Committee. The division may set oral arguments at different times, subject to availability of the courtroom and the general authority of the Executive Committee. Oral arguments may be conducted by telephone or video conferencing as provided by Supreme Court Rule 45.